**VBA Facility Naming Scheme – DRAFT** D. Conlon and M. Peters – 7/31/2020

**The urgent need is to convey the status of VBA “facilities” that are actually a VBA service provided inside a VA facility for MVP.**

It has been a pain point that veterans can’t always tell if a VBA “facility”/service inside another facility is open or closed. So we are standardizing facility names to show that a benefit office is “at [insert official VA facility name].” This standardization will help make it clear whether the VBA facility is open or closed.

Next steps:

* Develop and implement strategy for naming (1) VBA locations contained within VHA-owned facilities.
* Standardize the names of VBA-owned facilities between regions.
* Align the strategy for naming (2) VHA-owned facilities to the strategy for naming (3) non-VA facilities.

|  | **Ownership of Physical Location** | **Type of office** | **Existing name** | **New Name** |
| --- | --- | --- | --- | --- |
| 1 | **VA-owned, VBA-owned** (stand-alone) | Regional Benefit Office | New York Regional Benefit Office | New York Regional Benefit Office  [Existing Regional Office Name] |
| Vocational Rehabilitation Office  (or Veteran Readiness and Employment Office) | Harrisburg Vocational Rehabilitation and Employment Services Office | Harrisburg Vocational Rehabilitation and Employment Office  *[Geographic descriptive name (e.g. City)]* Vocational Rehabilitation and Employment Office   * May update to *[Geographic descriptive name (e.g. City)]* Veteran Readiness and Employment Office Waiting for input on signage from S. Tadeo. |
| 2 | **VA-owned, VHA-owned**  (VBA service provided inside another VA facility)  ***Note: These will just become service listings on webpages of other locations.***  ***Must use the official VA Facility Name with no changes (VAST) as part of title.*** | Vocational Rehabilitation Office  (or Veteran Readiness and Employment Office) | Grand Junction VA Medical Center Vocational Rehabilitation Counselor | Vocational Rehabilitation and Employment Office at Grand Junction VA Medical Center  Vocational Rehabilitation and Employment Office at *[Official VHA Facility Name]*   * Veteran Readiness and Employment Office at *[Official VHA Facility Name]* Waiting for input on signage from S. Tadeo. |
| Regional Office | New York Regional Office at Albany VAMC Hicksville | Regional Office at Samuel S. Stratton Department of Veterans Affairs Medical CenterRegional Office at *[Official VHA Facility Name]* |
| Outbased | Providence Regional Benefits Outbased at New Bedford | Regional Benefit Office at New Bedford VA ClinicRegional Benefit Office at *[Official VHA Facility Name]* |
| Satellite | Milwaukee Regional Benefits Satellite Office at Madison | Regional Benefit Office at William S. Middleton Memorial Veterans' HospitalRegional Benefit Office at *[Official VHA Facility Name]* |
| Integrated Disability Evaluation System (IDES) Site   * Naming should align with non-VA facility. | New York Regional Office IDES at Montrose VAMC | Integrated Disability Evaluation System (IDES) at Franklin Delano Roosevelt Hospital  Integrated Disability Evaluation System (IDES) Siteat *[Official VHA Facility Name]* |
| Intake Site   * Naming should align with non-VA facility. | Gulf Coast VAMC BDD Intake Site | Intake Site at Biloxi VA Medical Center  IntakeSite at *[Official VHA Facility Name]* |
|  |  | Seamless Transition Integrated Care Clinic (STICC) | Seamless Transition Integrated Care Clinic (STICC) | Seamless Transition Integrated Care Clinic (STICC) at Richard L. Roudebush Veterans' Administration Medical Center  Seamless Transition Integrated Care Clinic (STICC) at *[Official VHA Facility Name]* |
| 3 | **Office at a non-VA location**  (VBA service provided inside a non-VA facility such as a military base, university, or community non-profit)  ***Must use the official Facility Name with no changes (from website?) as part of title.*** | VetSuccess on Campus | VetSuccess on Campus at Saint Leo University | VetSuccess on Campus at Saint Leo University VetSuccess on Campusat *[Official College/University Name]* |
| Intake Site   * Naming should align with VA facility. | 29 Palms Marine Corps Pre-Discharge Claims Intake Site | Intake Site at Twentynine Palms  IntakeSite at *[Official Non-VA Location Name]* |
| IDES Site   * Naming should align with VA facility. | Fort Drum IDES Site | Integrated Disability Evaluation System (IDES) Site at Fort Drum  Integrated Disability Evaluation System (IDES) Site at *[Official Non-VA Location Name]* |
| Outbased   * Naming should align with VA facility. | Westerly Outbased Benefit Office | Benefit Office at Westerly Senior CenterRegional Benefit Office at *[Official Non-VA Location Name]* |
| Satellite   * Naming should align with VA facility. | Winston-Salem Regional Benefits Satellite Office | Regional Benefit Office at Fort BraggRegional Benefit Office at *[Official Non-VA Location Name]* |